

History of Art: Institutional Fellowships

Checklist for Required Application Materials

Please use this list to confirm that your application is complete.

One complete packet of materials should be sent to the requested European host institution and one packet should be sent to the Foundation. Please do not use staples.

INCOMPLETE APPLICATIONS WILL NOT BE NOT CONSIDERED.

- The application cover page.
- A copy of your current curriculum vitae.
- A final transcript from the university where you received your MA.
- Three (3) letters of evaluation, of which one (1) must be from the Chairperson of the academic department nominating you. Letters must be sealed and signed across the flap and must be returned to you for submission with your application package. Please ask those providing letters of reference to submit one (1) copy with their original letter.
- The email address that should be used to acknowledge receipt of application.
- Summary of the proposed dissertation research project.
Maximum length five (5) pages.
- Annotated bibliography containing works of primary concern to the proposed topic. Maximum length five (5) pages.
- A description of the proposed research plan, emphasizing the need to be at the institution you have selected. You may also include, if appropriate, a description of any extended travel within Europe. Maximum length three (3) pages.
- A description of the work completed on the dissertation.
Maximum length one (1) page.
- A brief description of any previous research and travel experience abroad, with particular emphasis on libraries and research facilities abroad.
Maximum length three (3) pages.
- A list of languages in which you are proficient and to what extent (conversational, reading, writing; elementary, intermediate, fluent).
- A list all other grants for which you are applying including the name of the award, the amount for which you are applying and the time period and aspect of your project that this award would cover.